



## EMPLOYMENT RECORD

List below all present and past employment, beginning with your most recent.					
Employer's Name, Location & Your job	From Mo/Yr	To Mo/Yr	Supervisor's Name/Title/Phone	Rate of Pay	Reason for Leaving
					May we contact? Yes No
					May we contact? Yes No
					May we contact? Yes No
					May we contact? Yes No

List languages you speak. \_\_\_\_\_

List any special skills or experience. \_\_\_\_\_

List hobbies and interests (omit names of organizations) \_\_\_\_\_

### PERSONAL REFERENCES (Not former Employers or Relatives)

Name known?	Occupation	Phone Number	How long

I fully understand that any agreement of employment entered into between the Center for Non Profits and myself is based upon the truthfulness of the statements herein contained. The Center for Non Profits has my authorization to investigate any or all statements contained in this application with no liability arising to any party as a result of such investigation including a criminal/background check. Further, I understand a consumer credit report may be completed for all employees working in specified jobs for which this type of information would be relevant and pertinent. All background checks follow the law issued by the Fair Credit Reporting Act. I authorize the company and/or its agents, including consumer reporting bureaus, to verify any of this information. I authorize all former employers, persons, schools, companies and law enforcement authorities to release any information concerning my background and hereby release any said persons, schools, companies and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that any false statement made in connection with this application will result in revocation of this application and/or dismissal from employment. I also understand and agree that if employed, the employment will be "at will." That is, either I or the the Center for Non Profits may end the employment relationship at any time for any reason or for no reason. I further understand that no representative of the company has authority to enter into any agreement with me for employment for any specific period of time or make any agreement with me contrary to the foregoing. I also agree that if I am employed by the Center for Non Profits, that as a condition of my employment, I agree to periodic searches of my locker or lunch box in those specific cases where the safety, health, and welfare of the employees and/or the Center for Non Profits may be affected.

Date \_\_\_\_\_ Signed \_\_\_\_\_