

The Center for Non-Profits at St. Mary's

Release of Information (Employment)

THE CENTER for NON PROFITS AFFORDS EQUAL OPPORTUNITY TO ALL APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, RELIGION, COLOR, GENDER, AGE, NATIONAL ORIGIN, DISABILITY OR ANY OTHER STATUS PROTECTED UNDER LOCAL, STATE OR FEDERAL LAWS.

Name _____ Social Security No. _____
Last First Middle

Address _____ Telephone Number _____
No. Street

_____ Date of Birth _____
City State Zip

Have you ever been convicted of, or plead guilty to a crime, even if the the offense was taken under advisement, expunged or diverted? _____

(Record of conviction or guilty plea does not disqualify you for employment consideration)

If so, explain the nature of the crime(s) _____

I fully understand that any agreement of employment entered into between the Center for Non Profits and myself is based upon the truthfulness of the statements herein contained. The Center for Non Profitshas my authorization to investigate any or all statements contained in this application with no liability arising to any party as a result of such investigation including a criminal/background check. Further, I understand a consumer credit report may be completed for all employees working in specified jobs for which this type of information would be relevant and pertinent. All background checks follow the law issued by the Fair Credit Reporting Act. I authorize the company and/or its agents, including consumer reporting bureaus, to verify any of this information. I authorize all former employers, persons, schools, companies and law enforcement authorities to release any information concerning my background and hereby release any said persons, schools, companies and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that any false statement made in connection with this application will result in revocation of this application and/or dismissal from employment. I also understand and agree that if employed, the employment will be "at will." That is, either I or the the Center for Non Profits may end the employment relationship at any time for any reason or for no reason. I further understand that no representative of the company has authority to enter into any agreement with me for employment for any specific period of time or make any agreement with me contrary to the foregoing. I also agree that if I am employed by the Center for Non Profits, that as a condition of my employment, I agree to periodic searches of my locker or lunch box in those specific cases where the safety, health, and welfare of the employees and/or The Center for Non Profits may be affected.

I UNDERSTAND THAT, IF I AM OFFERED A JOB AT THE JONES CENTER, I WILL HAVE TO PASS A DRUG SCREEN (Paid staff only) AND A BACKGROUND CHECK BEFORE I BEGIN WORK. THESE WILL BE PAID FOR BY THE Center for Non Profits. ALL RESULTS ARE RELEASED TO THE Center for Non Profits.

Signature _____

Date _____